



Massachusetts Department of Conservation and Recreation

2006 Athletic Field Scheduling Request

Facility Information

Name of Park or Facility Field or Section of Park: Activity Requested:				
· -				_
Start Date:	End 1	Date:		
Day(s) of the Week:	Time	(s):		
Lights Requested: Yes	No (light fee \$4	0 per hour)		
Applicant Information				
Organization:				
Applicant Name:		tle:		
Address:				
City:	State: MA_Z1p:			
Phone #'s Home:	Work:	Cell:		
Fax:	Email:	W W W		
DCR has established pricand Facilities. Please prassigning fields for your Group Type: circle one	orities for field use expla ovide the following infor use.	ined in its User Guide fo	r Athletic Fie	elds
Group Type. circle one	Touth School,	(not associated with S	chool),	
	Adult Sports	Other:		
Safety and Participation Policies Does your organization have: Policies promoting participant safety? Policies promoting affordable access to participation? Policies promoting equitable playing time for participants?			Yes Yes Yes	No No No
Service to the Community	tv			
How long has your organ Circle one	•	uch services to the comm	nunity?	
0 - 1 years2- 5 ye	ars 6- 10 years	11 or more years		
Communities served: Plactivity participants resid		cities, towns or neighbor		ich

When To Apply

Daily Reservations

Single daily-use reservations may be requested after February 1st for spring and summer reservations and after May 1st for fall reservations.

Seasonal Reservations

Seasonal field reservations will be accepted twice a year.

Reservations for spring/summer (April - August) will be accepted between December 1st and January 15th.

Reservations for fall (late August - November) will be accepted between March 1st and April 15th.

Applications received after the ending date above will be accommodated on a first-come first-served basis for remaining space in field schedules.

Applications should be made a minimum of twenty (20) business days prior to the desired date of use. Applications submitted after this time may not be able to meet all the requirements for the reservation.

Processing Reservation Applications

All seasonal reservation requests will be reviewed by DCR staff according to the following timeline.

All spring/summer requests for seasonal field usage will be reviewed beginning January 16^{th.}

All fall requests for seasonal field usage will be reviewed beginning April 16th.

All applications will be considered according to agency priorities for field use (see Community Guide for the Reservation and Use of DCR Athletic Fields and Facilities) and the field schedule. DCR will make every effort to accommodate applications; however, space and time limitations may not allow the agency to grant all requests.

DCR may contact one or more groups during the scheduling period to explore alternative scheduling that will allow us to maximize field utilization and equitably accommodate as many requests as possible.

Applicants will be notified on or about February $\mathbf{1}^{st}$ of spring and summer field assignments. Applicants will be notified on or about May $\mathbf{1}^{st}$ of fall field assignments.

Athletic Field Use Schedule and Fees

Seasonal Rentals (total weeks may vary due to weather and other factors) spring, early April to mid-June; summer, mid June to late August; fall, late August to early November Please note, seasonal usage may be delayed or extended due to weather conditions. DCR shall have sole responsibility to determine when fields can accommodate use.

Seasonal rentals shall be for 2 or 3 hr periods as follows:

9am-12noon; 12noon-3pm; 3pm-5pm; 5pm-7pm; 7pm – 9pm Note, may not be available during all seasons 9pm – 11pm Note, late evening field use may only be scheduled on lighted fields and when neighborhood disturbance is not a concern.

Athletic Fields Seasonal Rentals \$100 per field per season-day *.

* A season-day equals one daily rental (2 or 3 hr period as described above) per week for the activity season Examples:

Rental of one field, for a two or three hour period one day per week for the spring season would cost \$100 for the season. Rental of one field for a two-or three hour period on each of two days per week for the spring season would cost \$200 for the season.

Rental of three fields for two or three-hour periods on each of two days per week